



Eagle Bend Yacht Harbor & Boat Slip Owners Association

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EMERGENCY BOARD OF DIRECTORS MEETING

Re: Security and control of the Boat storage area

Wednesday July 30, 2008 10:00 AM

JES Management, business office - 857 Grand Avenue

- I. **Call to Order and Establish a quorum** – the Board called an emergency workshop meeting to review pressing items in the marina. Board members present were President, Brent Hall; Vice-President, Bob Smith; Mark Sherman, Bernie Slogotski, Bob Livesay and Ken Taylor. Secretary/Treasurer, Roy Hollandsworth participated via conference call. Also present were Marina Manager, Hans Carlsson, Business Manager, Jessica Glazier and guest Justin Young from C & C Security.
- II. **Management Report** – Hans Carlsson and Jessica Glazier provided a report on miscellaneous items.
 - A. **Rebuilt Computers for fuel pumps** – we have obtained a rebuilt computer for one fuel pump. The new rebuilt computer allows us to sell fuel over \$3.99 per gallon. There is a high demand for these new computers and we are therefore not able to obtain one for the second pump until this fall. In the meantime, in order to utilize the second pump, we will adjust the price to \$2.75 per gallon and post a sign stating that the sales price is twice the amount of the meter.
 - B. **Petroleum Response Training** – a resource has been located to provide training for the dock attendants and training is scheduled for August 8th.
 - C. **Marina Operation Hours** – the Board reviewed the current hours of operation and determined to cut the hours back to Monday –Thursday 10:00 AM – 6:00 PM and Friday –Sunday 8:00 AM – 8:00 PM.

BUSINESS

- III. **Security** – The membership has consistently expressed concern regarding the security of the marina and facilities. Accordingly, the Board has directed Jessica to obtain bids for a new security system and improvements to the gates for the marina. Justin Young with C&C Security presented a preliminary proposal to the Board. The Board provided Justin with direction as to what all they would like to see included. The Board asked Justin to bid on improvements to the existing gate docks so they cannot be easily jimmed open; security cameras for the docks, pump house and boat storage area; an electric sliding gate at the boat storage area and the boat launch and a new key card system that can be tracked in the management office and allows for easier management of individual cards, providing or denying access to individual cards, providing reports of activity, etc. Jessica will obtain additional bids for the whole project for review by the Board at the next meeting. The Board discussed the possibility of a special assessment to fund such a system so that it could be put in as soon as possible without disrupting the operating budget.

- IV. **Boat Storage Area** - the Board reviewed a complete inventory of the boat storage area provided by Hans. There are currently 17 trailers that we have no idea who owns them and they have no identification on them; 11 trailers that have invalid and outdated Yacht Harbor stickers and 37 that we have identified the owner (some members and some not) but that do not have stickers on them. The Board unanimously resolved to take the following initial steps to continue to work toward cleaning out the unauthorized trailers.
- A. New decals will be issued in the next two weeks. Yacht Harbor members will be issued two stickers, one for their boat and one for their trailer. The stickers will be numbered to match their slip number. The stickers will be a specific color different than those we are now using. The stickers will be replaced every spring and will be a different color from the prior year in order to easily indicate to management if it is expired. These decals will be mailed to the owners explaining the difficulty we are having with so many unidentified trailers filling the lot to the point that members do not have room to store their trailers.
 - B. A letter will be sent to all of the vendors that utilize the facility indicating to them that the boat storage area is private and that non members are not allowed to store their trailers in the facility.
 - C. A letter will be sent to all Harbor Village owners as there were many that were identified as having their trailers in the storage area and are not members of the Yacht Harbor.
 - D. Signs will be posted indicating that the marina and related facilities such as the launch and boat storage area are private and are for members only and all boats and trailer must have a valid sticker attached.
 - E. Effective immediately the boat storage area will be locked and a key must be checked out at either the gas shack or the management office to gain entry.
 - F. The long term solution to this problem is improved security which will be addressed with the above mentioned security bids.
- V. **Adjourn** – the emergency meeting was adjourned at 12:00 PM.

Submitted by:

Accepted by:

Jessica E. Glazier
Business Manager
JES Management, Inc.

Roy Hollandsworth
Secretary / Treasurer
EBYHBSOA Board